



Service to School/Community

1. ***Service to School & Community***– list of any organized school group service projects benefiting the school and/or community
Samples could include: Campus Clean-up, Recycling Project, March of Dimes Walk, Retirement Home Dance, etc.
2. ***Description*** – Provide a detailed description of each project including the number of students involved, the number of people benefiting from the project, the timeline for the project, and a reflection of the project.
3. ***Letters of Reference*** – Provide three letters of reference from individuals outside of the school community that can validate your engagement in school and community service. They need to confirm specific community service events facilitated by the school and the impact these events had on your school and community. Thank you notes from organizations may meet this criterion.



School Spirit & Sportsmanship

1. ***Spirit & Sportsmanship Programs*** – list of any organized school programs that encourage good sportsmanship or school spirit either on or off the field. Examples may include: (1) Use of Activity Code Handbook, (2) Activity code sign off form, (3) School cheers (4) Sportsmanship announcements before games, (5) Traveling school sportsmanship trophy, (6) Thank you notes to visiting teams (7) Spirit days, (8) Pep assemblies, (9) Cheerleading Squads/Pep Teams, (10) Recognition/celebration banquets
2. ***Description of Programs*** - Provide a detailed description of each program including the number of students involved, the number of students benefiting from the program, the timeline for the program, and a reflection of the program.
3. ***Letters of Reference*** – Provide three letters of reference. One letter of reference from each of the following: 1 bus driver, 1 from another school, and 1 community member validating your encouragement and active modeling of good sportsmanship.



Leadership

1. ***Achievement and/or Evidence of Excellence Demonstrated in Academics or Academic Rigor*** - Documentation of this criterion must be submitted by category. For example: (1) Student of the Month: 12 students (2) Honor Roll: 671 students, etc. You will be given one point per categorical achievement up to 10. (Others that fall under academic achievement: Academic Club Champions/Honors such as Math Team, Destination Imagination, Debate, Mock Trial, Forensics, National Junior Honor Society, etc.)
2. ***Achievement/ Excellence Demonstrated in Co-Curriculars & Athletics*** – Documentation of this criterion must be submitted by category. For example: (1) Participation in activities & athletics (2) Presidential Awards of Fitness, etc. (3) WASC Competition involvement (4) Honors in these venues
3. ***Achievements/Excellence Demonstrated in Fine Arts*** – Documentation of this criterion must be submitted by category. For example – (1) Solo Ensemble participation (2) Art Club participation (3) Choral Music participation, etc.
4. ***Dedication to Promoting Respect/Reflection of School's Core Values***–List any school programs targeted to these initiatives and provide a detailed description of each program including the number of students benefiting from the program, the timeline for the program, and any data supporting the program's effectiveness. For example – Peer Mentoring Program, Character Counts, After-school programs, Bulletin board messages, Police liaison initiatives, etc.
5. ***Dedication to Leadership Development In AND Outside of School*** – Documentation and a brief description of this criterion must be submitted by category. For example – (1) WASC Officer/Advisor Training – 15 students (2) Optimists Leadership Training – 8 students (3) Ready Camps (3) Principals Cabinets (4) Tribes training for teachers (5) Homeroom/advisory period structures
6. ***Portfolio*** – Each section of the Spirit of Excellence Portfolio must have a single title page. It must be typed or computer processed. It must follow the order of the attached rubric. It must include the names/duties of students that participated in the preparation/completion of the portfolio.

